

Instructions for using the Oswestry Town Council Archive catalogue.

Click on the spy glass on the toolbar. Select 'catalogue search'.

If on the Home page you will see this:



Clicking on the spy glass on whilst on other webpages you will be given the advance search screen:

Search			
Q search Options III Grid View	n options		Catalogue Search
Forename(s)	Surname	Year of burial	+/- 0 Years 🔻
Address	Burial No.	Grave Section	Grave No
Q Search AND OR			
Click on Catalogu	ie Search		

You will then be given this page:



Currently there is only the option of searching the catalogue by keyword or by RefNo. The RefNo (system reference number) for the Oswestry Cemetery collection is XOTC/10. If you put this in the search box it will return all of the records in the collection. The search facility on the Home page will also give you the option of entering a year.

To see the records you will need to book an appointment at Oswestry Town Council. Further details about visiting the Oswestry Town Council can be found on the following webpage: <u>http://www.oswestry-tc.gov.uk/oswestry-archives/visiting-the-</u> <u>archives.html</u>

When ordering the documents you would like to see you will need to provide the **Document number** not the RefNo. This is the document finding aid.

Ref No	Document No	Title	Archive Date	
XOTC/1/2/3/10	OTC/A4/10	Mayor's Vouchers	1814	View
XOTC/1/4/2/56	OTC/A8/56	Ralph Fox and his son John; Jonathan Shaw, gent.; Edward Evans, grocer.	22 July 1748	View
XOTC/1/4/2/57	OTC/A8/57	Roger Clark and his three sons Thomas, Roger, and John; John Chidloe and his two sons John and Edwar	1748	View
XOTC/1/4/2/71	OTC/A8/71	John Jones of Foxhall in the parish of Oswestry, farmer, elected 18 Jan. 1828.	17 October 1828	View
XOTC/12/4/3/40	OTC/M4/231	Fox Inn in Church Street	1991	View

The Cemetery memorial forms catalogue entries are still being checked. They will be added to the online catalogue shortly.